

Asmall Nursery and Out of School Care

Absence from funded nursery sessions

Funded Absent Child Policy:

This policy reflects the vision and aims of this nursery by:

- Encouraging staff, parents/carers and children to maximise the learning experience in order that all children reach their full potential.
- Providing clear procedures for involving parents/carers relating to school attendance.

This policy has been written with the best interest of the children at heart. Children need to regularly attend the setting in order to benefit from a wide range of activities that will give them the best chance to succeed and reach their best potential. We strongly discourage children to persistently miss sessions as this will negatively affect their overall learning, health and wellbeing.

If your child should be unable to attend our setting on their nominated day we would ask that you call us to give an explanation by phone. Children's absence will be monitored on a termly basis and any child who falls below 90% may not be offered their funded place the following term. This is due to our growing demand for places, children must attend the setting regularly to be able to progress and succeed.

PRINCIPLES

Regular and punctual attendance is of paramount importance in ensuring that all children have full access to the curriculum. Valuable learning time is lost when children are absent or late and research has shown the negative effect of absence.

Children should be at nursery, on time, every day the school is open, unless the reason for the absence is unavoidable. Permitting absence from pre-school or a funded 2 year old place without a good reason must be acted upon by the setting

As an Early Years setting, we actively encourage parents to support us in this policy, as our absence statistics are scrutinised by Ofsted and have an impact on the overall judgement a setting is given".

Parents/carers are expected to contact the setting at an early stage and to work with the staff in resolving any problems together. If difficulties cannot be sorted out in this way, the school may refer the child to the Children Services.

It is the parents'/ carers' responsibility to contact the school either by telephone or in writing whenever the child is absent. This must be on the first day of absence by 9.30, and subsequently on a daily basis.

In the case of medical appointments, evidence may be required although all appointments should be made outside of the settings hours where possible